NIZAM’S INSTITUTE OF MEDICAL SCIENCES
(A University Established Under the State Act)
PUNJAGUTTA, HYDERABAD-500 082(TELANGANA STATE)

NIMS-PGD-2016
Prospectus for Admission into
Post Graduate Para-Medical Diploma courses for the year 2016

Website: www.nims.edu.in
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# At A Glance

## IMPORTANT DATES

<table>
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<tr>
<th>Event Description</th>
<th>Date</th>
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<tbody>
<tr>
<td>Availability of application on website</td>
<td>22-08-2016</td>
</tr>
<tr>
<td>Last date for submission of application (hard copy)</td>
<td>03-09-2016</td>
</tr>
<tr>
<td>Display of Merit List</td>
<td>03-10-2016</td>
</tr>
<tr>
<td>Issue of counselling letters for eligible candidates through e-mail</td>
<td>04-10-2016</td>
</tr>
<tr>
<td>Date of Counselling</td>
<td>10.00 AM of 08-10-2016</td>
</tr>
<tr>
<td>Date of admission, payment of fee and submission of original certificates and bond</td>
<td>Will be notified later</td>
</tr>
<tr>
<td>Commencement of classes</td>
<td>18-10-2016</td>
</tr>
<tr>
<td>Closure of admissions</td>
<td>17-12-2016</td>
</tr>
</tbody>
</table>

### PLEASE NOTE:

Display of above list, where applicable, shall be made available on NIMS Website [www.nims.edu.in](http://www.nims.edu.in)

- **NO INDIVIDUAL CORRESPONDENCE WILL BE MADE FOR SELECTION/ADMISSION. CANDIDATES ARE REQUESTED TO FOLLOW THE INSTRUCTIONS/INFORMATION DISPLAYED AT NIMS NOTICE BOARD/WEBSITE [www.nims.edu.in](http://www.nims.edu.in) AS PER THE ABOVE SCHEDULED PROGRAMME.**

- **IN CASE OF INSUFFICIENT NUMBER OF CANDIDATES, NIMS RESERVES RIGHT TO CANCEL THE ADMISSIONS**
I. Notification

Applications are invited from eligible candidates of Telangana and Andhra Pradesh States for admission into the Post Graduate Para-Medical Diploma courses for the year 2016.

II. Number of seats, duration of courses and entry qualification required:

<table>
<thead>
<tr>
<th>Name of the Course</th>
<th>Duration</th>
<th>Entry Qualification</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>P.G.Diploma in Medical Laboratory Technology</td>
<td>Two years</td>
<td>B.Sc. (in any Science subjects/Life Sciences)</td>
<td>12</td>
</tr>
<tr>
<td>P.G. Diploma in Anesthesia Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>8</td>
</tr>
<tr>
<td>P.G. Diploma in Cardiac Pulmonary Perfusion Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>4</td>
</tr>
<tr>
<td>P.G. Diploma in Cardiovascular Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>2</td>
</tr>
<tr>
<td>*P.G. Diploma in Dialysis Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>*40</td>
</tr>
<tr>
<td>P.G. Diploma in Neuro-technology</td>
<td>Two years</td>
<td>-do-</td>
<td>2</td>
</tr>
<tr>
<td>P.G. Diploma in Radiation Therapy Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>4</td>
</tr>
<tr>
<td>P.G. Diploma in Radiography &amp; Imaging Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>8</td>
</tr>
<tr>
<td>P.G. Diploma in Respiratory Therapy Technology</td>
<td>Two Years</td>
<td>-do-</td>
<td>3</td>
</tr>
<tr>
<td>P.G. Diploma in Transfusion Medicine Technology</td>
<td>Two years</td>
<td>-do-</td>
<td>2</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>85</td>
</tr>
</tbody>
</table>

Note: 1) *28 seats in P.G.Diploma in Dialysis Technology course belongs to OU area.

2) 50% of the seats are reserved for the candidates who possess the requisite qualification and working in N.I.M.S. They should be approved probationers or should have put in at least 5 years regular service in the same department. Admission of in-service candidates is restricted to the particular course offered by the respective departments where they are working.

AGE: The minimum age for admission shall be 20 years completed and should not be more than 30 years as on 31st December, 2016. Upper age limit is relaxable by 3 years in the case of SC & ST candidates.

III. Statutory Reservations for SCs, STs, & BCs

a) Rule of reservation for Scheduled Castes, Scheduled Tribes and Backward classes (A, B, C, D and E) shall be applied as per 100 points roster (Rule 22 of A.P. State and Subordinate Service Rules, 1996). The admissions will be made against roster points from 04 to 60 for this year (2016).

b) There shall be 3% reservation for differently-abled (Physically Handicapped-PH) with loco-motor disability of 50-70% confined to lower limbs. The candidates shall
be selected on horizontal basis among general and reserved categories. In case of temporarily disabled persons, the PH certificate should be issued, within 3 months prior to presenting his/her application for seeking admission by claiming the benefit of reservation. The Medical Board constituted by the NIMS will scrutinize/verify the disability candidates and candidates claiming reservation under PH for confirmation of eligibility.

c) BC-E reservation: There shall be 4% reservation under BC-E as per memo No.19392/A2/2007 dated 29-11-2007. The BC-E certificate based on G.O.Ms.No.23, Backward Classes Welfare (C2), dated 7th July, 2007 should be obtained from Tahsildar/Mandal Revenue Officer on or after 7th July, 2007. Admission under BC-E category is subject to condition of further orders issued either by the Government of Telangana/Andhra Pradesh or Hon’ble High Court of Judicature at Hyderabad for the States of Telangana and Andhra Pradesh or Hon’ble Supreme Court of India or any other competent authority.

d) The roster point system for statutory reservations shall be followed by taking the total number of seats in all courses together.

NOTE:

i. The seats reserved for scheduled Tribes shall be made available to Scheduled Castes and Vice-versa, if qualified candidates are not available in the category.

If qualified candidate belonging to Scheduled Castes and Scheduled Tribes communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by the qualified candidates of General pool.

ii. If qualified candidates belonging to Backward class of a particular group are not available, the leftover seats shall be adjusted for the candidates of next group. If qualified candidates belonging to Backward classes are not available to fill up the seats reserved for them, the left over seats shall be treated as unreserved and shall be filled up with qualified candidates of General pool.

iii. If qualified candidates belonging to differently abled are not available, the leftover seat/seats shall be treated as unreserved and shall be filled up with qualified candidates of General pool.

IV. Local Area Reservations

1. The local area reservations are made as per the procedure described in the Annexure IV of the GOP 646 and may be seen at www.nims.edu.in. The following allocations are accordingly made for the three regions of the State of Telangana and Andhra Pradesh except for the seats sanctioned on or after 02/06/2014.

   a. Andhra University (AU) : 42%
   b. Osmania University (OU) : 36% and
   c. Sri Venkateswara University (SVU) : 22%
2. The definition of local and non-local status and a detailed description of local/non-local candidates in relation to a university area may be seen in Annexure II of the prospectus or GOP No.646 dated 10/07/1979 which is available in NIMS website: www.nims.edu.in.

V. Application Procedure

1. Application form is available at www.nims.edu.in

2. A candidate must submit hard copy of the application form.

3. The application form may be downloaded and filled appropriately. Please note that all the columns in the application form require to be filled in. Incomplete and handwritten application forms will be summarily rejected.

4. The filled in application form will have to be printed, signed and sent to Associate Dean, Aptitude Testing, 2\textsuperscript{nd} floor, Old OPD Block, Nizam’s Institute of Medical Sciences, Punjagutta, Hyderabad 500 082 on or before 5.00 PM of 03/09/2016 along with a) all the documents mentioned in the annexure I and b) a demand draft (see Para 5 below).

5. A demand draft for Rs.700/- (Rupees seven hundred only) drawn in favour of the Director, Nizam’s Institute of Medical Sciences or NIMS Cash Receipt dated between 22/08/2016 to 03/09/2016 will have to be submitted simultaneously along with the filled-in application. The candidate must write his/her name and the course applied for on the back side of the Bank Draft/NIMS Cash Receipt. Application fee is non-refundable even if the application is rejected.

6. The filled in applications received after the prescribed date and time shall not be considered. The institute will not be responsible for non-receipt of applications or delay in postal transit.

7. An acknowledgement along with registration number will be sent to the candidate by e-mail after the application is processed.

8. The candidates who are in-service seeking admission into PG diploma courses shall submit service certificate and no objection certificate from the appointing authority in original along with application.

9. Any candidate of reserved category, if at all, failed to submit the certificate of social status along with application, his/her candidature will be assumed as ‘Open Category (OC)’.

VI. Method of Selection

1. The selection shall be based on merit arrived out of total marks obtained in qualifying examination i.e. B.Sc. degree.

2. In case of equality of marks in the degree examination, the following criteria will be adopted to resolve the ties:

   a) Candidate obtaining higher total percentage of marks in the optional subjects in degree followed by

   b) Candidate elder in age will be placed higher in the merit list in that order
3. The total marks obtained by the candidates in the degree examination and the names of the candidates selected for counselling will be displayed on the notice board of the Institute/website: www.nims.edu.in on the date specified.

4. The selection shall be based on the merit obtained in qualifying examination i.e. B.Sc. Degree examination. The statutory reservation rules and local area reservations as per G.O.P.No.646 dated 10th July, 1979 will be followed during counselling. Candidates have to report for counselling in person along with all original documents as mentioned at Annexure V. They should sign in the attendance register within the stipulated time failing which he/she shall not be permitted to attend counselling and forfeits the right to admission. The candidates recommended for provisional admission are required to pay an amount of Rs.3, 200/- (Rupees three thousand and two hundred only) towards counselling fee immediately. This amount will be adjusted against the admission fee to be paid along with the balance of the admission fee to be collected at the time of admission. In case the candidate does not, for any reason, report for admission before the specified date he/she will forfeit the seat and counselling fee. The counselling procedure is described at annexure IV.

5. No request for postponing the date of counselling or request to appear at an earlier date shall be entertained. In case, a candidate fails to report for counselling at the date and time specified, he/she forfeits the right to admission and the seat shall be offered to the next candidate in the merit list.

6. Counselling letters will be sent to the candidates through e-mail or will be issued in person.

7. The candidates called for the counselling shall come prepared to overstay for one more day beyond the date of counselling in case it is required.

8. A candidate once chosen a subject at the counselling, change of subject is not permitted even with mutual exchange also.

VII. Admission

1. All those candidates who are selected for admission have to pay the fee as specified below and submit the original certificates as prescribed in annexure V on the date and time specified. Failure to submit the required certificates or pay the fee shall render the candidate forfeit the seat and such seat shall be allotted to the next candidate in the merit list.

2. Fee Structure:

   a. Tuition fee - Rs.3,200/- per annum
   b. Library fee - Rs. 250/- per annum
   c. Examination fee - Rs. 200/- per annum
   d. Medical fee - Rs. 250/- onetime fee
   e. Security deposit - Rs. 300/- (Refundable at the time of leaving the Institute)
i. Second year fee should be paid before the commencement of 2nd year classes

ii. The fee once paid is not refundable under any circumstances.

iii. All the in-service candidates, who are selected for admission, are also required to pay the above fee.

3. In all matters relating to selections and admissions, the decision of the Institute shall be final and binding on the candidates and selection cannot be questioned after admissions are closed.

4. All the candidates joining the course shall execute a bond in the prescribed form at annexure III on a non-judicial stamped paper of Rs.100/- value along with two sureties not below the rank of Gazetted Officer to ensure completion of the prescribed period of training or in default to pay the bond amount and shall also have to refund the amount if any received as stipend up to that date to NIMS. The candidates who resign the course under this clause shall not be considered for any other subject/course during the same academic year. The course imparted prior to resignation shall not be considered for any other purposes. In the case of in-service candidates they have to execute a bond to satisfy the study leave rules of NIMS which may be obtained from the H.R. Department.

5. The original certificates submitted by the candidates shall not be returned to the candidates till they complete their course of study and appear for the final examination or on fulfilling condition (4) above.

6. For in-service candidates who are pursuing studies and who cannot deposit the original certificates at the time of counselling have to bring Xerox copies of the original certificates duly attested by the controlling authorities of the institution. They shall also produce a certificate from the institution that they have no objection to the candidate’s admission to the post graduate diploma courses and in the event of selection of the candidate to the course he/she shall be relieved immediately. Failure to submit the above certificates shall render the candidates being ineligible for admission.

7. All candidates who are employees in the State of Telangana and Andhra Pradesh, Central Government under taking, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions should submit their applications through proper channel attested by the appointing authority and submit No Objection Certificate in original from the appointing authority along with application. The selected candidates should submit relieving order along with original certificates at the time of admission.

8. No individual correspondence regarding selection/admissions will be made to the candidates. Candidates are requested to follow the instructions/information stated in prospectus at website: www.nims.edu.in as per the scheduled programme mentioned in prospectus.

9. The candidates are required to submit all original certificates as prescribed in Annexure V except Bond at the time of Counselling failing which they shall not be permitted to attend counselling.
VIII. **After Admission**

1. The student shall maintain strict discipline during the period of study/training programme in terms of conduct rules of the NIMS. Violation of the conduct rules will result in the cancellation of the admission of the candidate apart from invoking the terms and conditions of the bond. The candidate shall not resort to any strikes during period of their study in dereliction of their duties or air their views criticizing the policies of the institute either before the print or electronic media or anywhere.

2. All students shall adhere to be institutional rules and violation of rules will be viewed seriously.

3. The selected candidates shall join the course by the date prescribed. In case the selected candidate does not report by the date, the next candidate in the order of merit will be selected in his/her place. No extension of time will be entertained.

4. The admission stands closed by the prescribed date and the courses shall commence from the notified date. Due to unforeseen reasons if a seat falls vacant within the period of closure of admissions, the candidate next in order of merit as per rules will be considered for admission.

5. Institute reserves the right to change the schedule after due notification.

6. The candidate shall not register for any other Degree / Diploma and continue the studies concurrently while doing the present course..

7. All selected candidates must maintain a logbook recording their day to day academic activities, which are to be submitted to the Dean, through proper channel once in six months.

8. The institute shall fix duties and responsibilities of students from time to time. They will be required to pursue such works as may be needed in the legitimate interest of patient care in the hospital.

9. The selection of each student will be subject to medical fitness. The medical fitness will be decided by the Medical Board appointed by the Institute. The decision of the Medical Board shall be final.

10. This is a full time course. The candidate shall be full time student. No student is allowed to do any private practice or consultation. “all the candidates joining the course shall work as ‘full time students’ during the period of training and shall attend not less than 80% (eighty percent) of the imparted training during each academic year including assignments, assessed full time responsibilities and participation in all facets of the educational process.

11. Candidates found to be ineligible at any stage of examination will not be permitted to appear in the examination. In an unlikely event of any ineligible candidate appearing and/or being successful in the examination the results/candidate of such candidate shall be cancelled and/or are deemed to be cancelled.

12. The candidates must complete the final examination within a period of 8 (eight) years from the date of admission to the course, failing which the candidate will be required to re-register for course after getting himself/herself selected for the course.
13. Institute is not responsible for any unforeseen events preventing the candidate from reaching for counselling and the candidate will be considered absent under such circumstances.

14. Any attempt on the part of the candidate to influence directly or indirectly by any means will be treated as disqualification.

IX. **Closure of admission**

The admissions stand closed within 2 (two) months from the date of commencement of the course. The duration of the course shall be calculated from the date of commencement of the course without any reference to the date of joining of any individual.

X. **Leave**

1. The candidates are eligible for 30 days leave for an academic year they can avail not exceeding 10 days (including public holidays/weekly offs) at a time. If a candidate is absent for more than 20 days without sanction of leave he/she shall be treated as deemed to have discontinued as per the rules. However, a candidate will be eligible for sick leave recommended by the Medical Board constituted by the institute.

2. In the case of candidate availing maternity leave, they shall undergo extra training to the extended period covered by the absence before they are permitted to take the examination.

3. If a candidate absent for more than 30 days without sanction of leave, he/she shall be treated as deemed to have discontinued the course and bond amount shall be recovered.

XI. **Discontinuation of the course**

Candidates are permitted to discontinue the course under the following conditions without any penalty.

i) Illness certified by the Medical Board of the institute.

ii) Failing in three attempts in any examinations conducted by the institute.

XII. **Examinations:**

The candidates will have to appear for such examinations as prescribed by the institute from time to time.

XIII. **Anti-Ragging Act**

Ragging is prohibited in the Educational Institutions as per the Andhra Pradesh Prohibition of Ragging Act.No.26 of 1997, dated 21-08-1997 or any guidelines issued by either of Government of Telangana State or Government of India and any amendments made from time to time.

If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if her/his explanation is not found satisfactory, the authority would expel her/his from the Institution.
XIV. **Termination of training and dismissal**

A candidate admitted to the course shall be liable for dismissal at any time before the completion of the course on account of negligence, failure to attempt to the prescribed studies and duties, insubordination, misconduct or any other offences amounting to moral turpitude on the part of the candidate which in the opinion of the Head of the institute makes it undesirable to continue the candidate in the institute.

XV. **Powers of Dean:**

Notwithstanding anything contained in these rules, the Dean NIMS may at any time before completion of the course either on his own motion or on the application of any person after due and proper enquiry and after giving the person two weeks’ time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course. If in his opinion such candidate had furnished incorrect particulars / false information in the application or in the documents attached thereto or in the statement made either before the authority in-charge of admission or the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director, Nizam’s Institute of Medical Sciences, Hyderabad.

XVI. **These rules are subject to change in accordance with the decisions of the Institute taken from time to time.**


Sd/-
Director, NIMS
Annexure-I

List of documents to be submitted in person or by post along with hardcopy of application, duly signed:

1. Original bank demand draft/NIMS cash receipt (please write the name of the candidate and course applied for on the back side of draft/receipt)

2. Attested true copy of Marks memo of B.Sc. degree or consolidated marks memo of degree

3. Attested true copy of Provisional/Final Degree certificate of B.Sc.

4. Study & conduct certificates for 7 years i.e. from 9th class to B.Sc. course issued by the Principal of the school/college where last studied.

5. Attested true copy of any one of the following documentary evidence - those who are claiming non-local candidature as defined in the Presidential Order (GOP No.646, dated 10th July, 1979, A.P. Educational Institutions (Regulation of Admissions), Order 1974, shall be submitted along with application failing which their application shall be summarily rejected without any intimation. Please refer Annexure II for local/non-local definition.

i. Residence certificate of candidate for a total period of 10 years either in the States of Telangana or Andhra Pradesh excluding the periods of study outside these States issued by MRO/Tahsildar (applicable to those who have not studied in any institution during the whole or any part of seven consecutive academic years in these States immediately preceding the qualifying examination) (OR)

ii. Residence Certificate either of the parent’s for a total period of 10 years who have resided in the States of Telangana or Andhra Pradesh excluding periods of employment outside of these States issued by MRO/Tahsildar (OR)

iii. Study certificates for ten years issued by Principal/Head of the institution, if studied in the States of Telangana or AP (OR)

iv. Service certificate either of the parents who are in the employment of these States or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public institutions within these States at the time of submitting the application issued by the appointing authority. (OR)

v. Service Certificate of the Spouse of those who are in the employment of these States or Central Government, Public Sector Corporations, Local Bodies, Universities and educational institutions recognized by the Government a University or other competent authority and similar other quasi-Government institutions within these States at the time of submitting the application issued by the appointing authority.
**NOTE:** The residence certificate of the candidate issued by MRO/Tahsildar, where applicable, must be in the format prescribed in the GOP No.646 dated 10th July, 1979.

6. Attested true copy of Social Status Certificate as applicable (candidates belonging to BC-E category and claiming against reservation seat please note that the certificate issued by the MRO should be dated on or after 7th July, 2007). Any candidate of reserved category, if at all, failed to submit the certificate of social status along with application, his/her candidature will be assumed as “Open Category (OC)”.

7. Attested true copy of Transfer certificate/Migration certificate of degree

8. Attested true copy of X class marks memo-proof of birth certificate

9. Attested true copy of Differently abled (Physically handicapped) certificate where applicable. In case of temporarily disabled persons, the PH certificate should be issued, within 3 months prior to presenting his/her application for seeking admission in any course by claiming the benefit of reservation, by the Medical Board vide G.O. Ms.No. 109 Women’s Development Child Welfare and Labour Department dated 15-6-1992.

**NOTE:** The candidates are required to submit clearly visible Xerox copies of certificates duly attested by a Gazetted Officer.

Please Note the following:

- Application will be summarily rejected if any of the above documents are not enclosed
- Any person found submitting false certificate will be prosecuted as per the law.
- If the memorandum of marks are not submitted along with the application form or where evaluation is done by grading 50% will be assumed as default should there be need for tie breaking
- Do not fold the application
- Do not staple or tag application with other documents
Annexure – II

DEFINITION OF LOCAL / NON-LOCAL STATUS

1. A Candidate shall be regarded as a local candidate in relation to a local area (AU/OU/SVU)

1.1. If he/she has studied in an Educational Institution or Educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or first appeared in the relevant qualifying examination as the case may be.

1.2. Where, during the whole or any part of the four consecutive academic years in which he/she appeared, or first appeared in the relevant qualifying examination, he/she has not studied in any educational institutions, if he/she resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared, or first appeared, as the case may be.

A candidate who is not regarded as local candidate under clause (1.1) above in relation to any local area shall

2.1. If he/she studied in the educational institutions in the state for a period of not less than seven academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination as the case may be, be regarded as a local candidate in relation to.

   i. Such local area where he/she studied for the maximum period out of period of seven years.

   OR

   ii. Where the period of his/her study in two or more local areas is equal, such local area where he/she studied last in such equal periods.

2.2. If during the whole or any part of the seven consecutive academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination, he/she has not studied in the educational institutions, in any local area, but has resided in the state during the whole of the said period of seven years, be regarded as a local candidate in relation to.

   i. Such local area where he/she has resided for the maximum period out of the said period of seven years.

   OR

   ii. Where the period of his/her residence in two or more local areas is equal such local area where he/she had resided last in such periods.
Note: Local area in respect of Andhra Pradesh (A.U area) includes Nagarjuna University area 
In respect of Sri Venkateswara University (SVU area), it includes Sri Krishnadevaraya 
University area, in respect of Osmania University (OU area), it includes Kakatiya University 
area.

3. Candidates coming under any of the categories given below and not satisfying the 
conditions mentioned in 1 or 2 above are treated as Non-Local to all the three University 
areas specified above.

   a. Candidates who have resided in the State* for a total period of 10 years 
excluding the periods of study outside the State; or either of whose parents 
have resided in the State for a total period of ten years excluding periods of 
employment outside the State;

   OR

   b. Candidates who are children of parents who are in the employment of these 
States or Central Government, Public Sector Corporations, Local Bodies, 
Universities and other similar quasi-Public Institutions within the State**;

   OR

   c. Candidates who are spouses of those employment of this State or Central 
Government, Public Sector Corporations, Local Bodies, Universities and 
educational institutions recognized by the Government a University or other 
competent authority and similar other quasi-Government institutions within 
the State**;

   *State = Telangana/Andhra Pradesh 

   **Parents/Spouse shall be working in Telangana/A.P. on regular basis as on 
date of submitting the application

For full details refer G.O.P. No. 646, dated 10.07.1979

Note: Any period of study in State-wide University or a State-wide educational 
Institution/State-wide course as defined in the schedule to the Presidential Order, 
1974 shall be disregarded for determining the University area.
Annexure - III

SPECIMEN FORM OF BOND TO BE EXECUTED BY A CANDIDATE JOINING P.G.DIPLOMA/DIPLOMA COURSES (Non-Judicial Stamped paper Rs.100/-)

I, Ms./Mr. ______________________________
S/o D/o ______________________________
R/o ______________________________

selected for admission into P.G. Diploma in ___________________________ course in the Nizam’s Institute of Medical Sciences, do hereby undertake to complete the said course as per the requirements of the Institute. In the event of my leaving the studies in the middle of the course, I undertake to pay Rs.10,000/- (Rupees ten thousand only) and also undertake to pay to the Nizam’s Institute of Medical Sciences, the stipend and allowances amount if any received by me. The bond is effective from the date of admission.

Date: ____________________________
Signature of Candidate

Signed by the above bounden
In the presence of:

Witness: 1 )
) with full name and address
) ____________________________
Witness: 2 ) ____________________________

We, the Gazetted officers / faculty
1) ____________________________ S/o ____________________________ R/o ____________________________
working as ____________________________
2) ____________________________ S/o ____________________________ R/o ____________________________
working as ____________________________

we hereby stand as sureties to the Bond executed by Mr. ____________________________ in favour of Executive Registrar, NIMS, Punjagutta, Hyderabad. We undertake the liability of the above bond amount to an extent of bond amount as well as the stipend received by the student /
executor of the Bond. If the student / executor of the said bond fails to discharge his obligations under the said bond, we will pay the said amount as and when the NIMS demand.

The Sureties are signed this bond in the presence of the following witness on this day____ of______2016.

Signature of the witnesses

1. Signature
   Name &Full address

2. Signature
   Name &Full address

Signature of the Sureties:

1. Signature
   Name & Full address:
   Seal

2. Signature
   Name & Full address:
   Seal

NB: Sureties should be two permanent employees not below the rank of Gazetted Officers. The signature of the surety should be supported by seal/rubber stamp.
ANNEXURE-IV

Counselling Procedure:

1. The candidates qualified for counselling will be called on the specified date for counselling.
2. The parameters considered during the counselling are:
   i. the roster point (see table below)
   ii. social category allotted for that roster point
   iii. merit order of the candidate belonging to the category and
   iv. Availability of subject of the candidate’s choice within the university area he/she belongs to (see table below) if applicable.
3. The candidates will be called in the order of roster point and asked to choose the subject of their choice. The 04th roster point happens to be BC-A. Therefore, the top ranker among BC-A candidates will be called first and will be asked to choose the subject of his/her choice and will be allotted the subject, provided a seat is available within the university area (if applicable) he/she belongs to. Similarly, the second candidate to be called will be the top ranker among OC candidates (Open category: irrespective of social status). The third candidate shall be top ranker among OC-PH category and so on. As the counselling proceeds, if a subject selected by a candidate is not available by virtue of getting filled up before, he/she will be allotted a subject of his/her second choice. The other restriction the candidate will have while selecting a particular subject is the availability of seat within the local university area he/she belongs to. In case it is not available the candidate will be asked his/her next choice where a seat is available within the university area he/she belongs to.

<table>
<thead>
<tr>
<th>Roster Point</th>
<th>Category</th>
<th>Roster Point</th>
<th>Category</th>
<th>Roster Point</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>04</td>
<td>BC-A</td>
<td>23</td>
<td>OC</td>
<td>42</td>
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<tr>
<td>05</td>
<td>OC</td>
<td>24</td>
<td>BC-B</td>
<td>43</td>
<td>BC-D</td>
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<td>OC-PH</td>
<td>25</td>
<td>ST</td>
<td>44</td>
<td>BC-E</td>
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<td>26</td>
<td>OC</td>
<td>45</td>
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<td>SC</td>
<td>46</td>
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<td>BC-B</td>
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<td>BC-A</td>
<td>48</td>
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</tr>
<tr>
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<td>49</td>
<td>BC-B</td>
</tr>
<tr>
<td>12</td>
<td>OC</td>
<td>31</td>
<td>OC-PH</td>
<td>50</td>
<td>OC</td>
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<td>32</td>
<td>OC</td>
<td>51</td>
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</tr>
<tr>
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<td>BC-C</td>
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<td>SC</td>
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<td>53</td>
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<tr>
<td>16</td>
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<td>OC</td>
<td>55</td>
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</tr>
<tr>
<td>18</td>
<td>BC-D</td>
<td>37</td>
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<td>56</td>
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</tr>
<tr>
<td>19</td>
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<tr>
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<td>41</td>
<td>SC</td>
<td>60</td>
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</tbody>
</table>
4. The University Area Reservation as per the provisions of Annexure IV of GOP 646 dated 10th July, 1979 applicable for state-wide universities is as follows:

<table>
<thead>
<tr>
<th>Name of the course</th>
<th>No. of Seats</th>
<th>Local Area Reservation</th>
</tr>
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<tbody>
<tr>
<td></td>
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<tr>
<td>P.G. Diploma Course in Medical Laboratory Technology</td>
<td>12</td>
<td>5</td>
</tr>
<tr>
<td>P.G. Diploma Course in Anesthesia Technology</td>
<td>8</td>
<td>3</td>
</tr>
<tr>
<td>P.G. Diploma in Cardiac Pulmonary Perfusion Technology</td>
<td>4</td>
<td>1</td>
</tr>
<tr>
<td>P.G. Diploma Course in Cardiovascular Technology</td>
<td>2</td>
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</tr>
<tr>
<td>P.G. Diploma in Dialysis Technology</td>
<td>12</td>
<td>5</td>
</tr>
<tr>
<td>P.G. Diploma Course in Neuro-technology</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>P.G. Diploma in Radiation Therapy Technology</td>
<td>4</td>
<td>1</td>
</tr>
<tr>
<td>P.G. Diploma in Radiography &amp; Imaging Technology</td>
<td>8</td>
<td>3</td>
</tr>
<tr>
<td>P.G. Diploma in Respiratory Therapy Technology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>P.G. Diploma in Transfusion Medicine Technology</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

Note: The distribution of seats among local and non-local is prepared in accordance with the principles laid down in Full Bench Judgment of the Hon’ble High Court of Andhra Pradesh, reported in Dr.B.Sudhakar Vs. Union of India & Others and the Judgement in W.P.No.26303 of 2013, dated 30-09-2013.

AU: Andhra University
OU: Osmania University
SVU: Sri Venkateswara University

5. ‘Differently-abled’

i. Three (3) seats are reserved at 6th, 31st and 56th roster points for differently abled (Physically Handicapped) candidate. This seat will be filled on horizontal basis.
ii. The reservation of PH (differently-abled) in admission to PG Diploma courses is provided to candidates with locomotory disability confined only to lower limbs between 50 to 70%. In case of temporarily disabled persons, the PH certificate should be issued within 3 months prior to presenting her/his application for seeking admission by claiming the benefit of reservation, by the Medical Board vide G.O.Ms.No.109 Women’s Development Child Welfare and Labour department dated 15-06-1992. The Medical Board constituted by the NIMS will examine these candidates and scrutinize their claim for reservation under PH for confirmation of eligibility.

iii. The said roster points will remain reserved for a ‘differently-abled’ candidates only if the previous roster points do not get filled by such a candidate. If any of these points gets filled by a differently-abled candidates, the said roster points will be allotted to an OC candidates. If the OC-PH is filled with a candidate belonging to Reserved category i.e. BC-A, BC-B, BC-C, BC-D, BC-E, SC & ST then the next available roster point for that category will be adjusted to an open position and so on. For example, if a differently-abled ST candidate opts for the seat at roster point 31, the 33 roster point which is the next available roster point for that category will be adjusted to open category and so on.

iv. If qualified candidates belonging to differently abled (physically handicapped) are not available, the leftover seat shall be treated as unreserved and shall be filled up with qualified candidates of General Pool in order of merit.

**Process of Counseling:**

1. Counselling letter (original) issued to the candidate for counselling must be produced for entry to counseling hall.
2. Qualified candidates have to report for counseling in person with hall ticket and other required documents as detailed in Annexure V.
3. Provisional certificate of B.Sc. degree is permissible for those candidates who had passed the degree course in the year 2016 only.
4. No TA/DA will be paid to any category of candidate called for counseling. All candidates should attend counseling at their own expense. They should make their own arrangements for stay at Hyderabad.
5. Option once exercised during counseling is final. A candidate who has opted for and allotted a particular seat in the first counseling will not be permitted for second/further counseling.
6. The candidate has to attend in person for counseling. No proxy/representative is permitted under any circumstances into the counseling hall.
7. Institute is not responsible for any unforeseen events preventing the candidate from reaching for counselling and the candidate will be considered absent under such circumstances.
Annexure – V

LIST OF ORIGINAL CERTIFICATES TO BE SUBMITTED BY THE SELECTED CANDIDATES AT THE TIME OF COUNSELLING/ADMISSION

1. Marks memos of B.Sc. degree
2. Provisional/Final Degree Certificate of B.Sc.
3. Study & conduct certificates from 9th class to B.Sc. course issued by the Principal of the college where last studied.
4. Any one of the following documentary evidence those who have applied under non-local category as defined in the Presidential Order (GOP No.646, dated 10th July, 1979, A.P. Educational Institutions (Regulation of Admissions), Order 1974, shall be submitted:
   i. Residence certificate of candidate for a total period of 10 years either in the States of Telangana or Andhra Pradesh excluding the periods of study outside these States issued by MRO/Tahsildar (applicable to those who have not studied in any institution during the whole or any part of seven consecutive academic years in these States immediately preceding the qualifying examination) (OR)
   ii. Residence Certificate either of the parent’s for a total period of 10 years who have resided in the States of Telangana or Andhra Pradesh excluding periods of employment outside of these States issued by MRO/Tahsildar (OR)
   iii. Study certificates for ten years issued by Principal/Head of the institution, if studied in the States of Telangana or AP (OR)
   iv. Service certificate either of the parents who are in the employment of these States or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public institutions within these States at the time of submitting the application issued by the appointing authority (OR)
   v. Service Certificate of the Spouse of those who are in the employment of these States or Central Government, Public Sector Corporations, Local Bodies, Universities and educational institutions recognized by the Government a University or other competent authority and similar other quasi-Government institutions within these States at the time of submitting the application issued by the appointing authority.

5. Social Status Certificate as applicable (Candidates belongs to BC-E category and claiming against reservation seat, please note that the certificate issued by the MRO should be dated on or after 7th July 2007).
6. Transfer Certificate / Migration certificate of Degree.
7. 10th Class marks Memo or Proof of date of birth.
8. Relieving order from the appointing authority (in case of in-service candidates)
9. Fees to be paid as mentioned in Rule VII (2).
10. Bond on a non-judicial stamped paper worth Rs.100/- value as per the proforma given in Annexure-III to the effect that he/she will complete the prescribed period of course or in default to pay the bond amount to the NIMS

11. Differently abled (Physically handicapped) certificate where applicable. In case of temporarily disabled persons, the PH certificate should be issued, within 3 months prior to presenting his/her application for seeking admission in any course by claiming the benefit of reservation, by the Medical Board vide G.O.Ms.No.109 Women’s Development Child Welfare and Labour Department dated 15-6-1992. The Medical Board constituted by the NIMS will scrutinize/verify the disability candidates and candidates claiming reservation under PH for confirmation of eligibility.

-oOo-

<table>
<thead>
<tr>
<th>IMPORTANT NOTE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. No individual correspondence will be made for counselling/selection/admission. Candidates are requested to follow the instructions/information displayed at NIMS notice board/website: <a href="http://www.nims.edu.in">www.nims.edu.in</a> as per the scheduled programme.</td>
</tr>
<tr>
<td>2. NIMS is not responsible for any postal delay for the receipt of the completed application after the prescribed closing date.</td>
</tr>
</tbody>
</table>
| 3. For enquiries contact:学术部  
2nd floor, Old OPD Block, NIMS  
Phone No:040-23489189 |
| 4. For clarifications mail to: nimsadat@gmail.com |
| 5. Candidates are requested to visit the website regularly for any updates. |