



NIZAM'S INSTITUTE OF MEDICAL SCIENCE
HYDERABAD, TELANGANA INDIA
Phone No. +91-40-23489189, 9490295019

STEPS TO SUBMIT ONLINE APPLICATION FOR PARA-MEDICAL P.G. DIPLOMA COURSES-2018

2. The Online Application form is available at NIMS website www.nims.edu.in. The last date for filling of online application registration for Para-medical PG Diploma courses is 01-10-2018.
3. The hard copy of the online application along with i) Application fee of Rs. 700/- (Rupees seven hundred only) either in the form of Demand Draft in favour of the Director, Nizam's Institute of Medical Sciences or NIMS cash receipt, ii) Self attested copies of certificates as prescribed at Annexure-I of admission prospectus shall be submitted to the Associate Dean, Academic-2, 2nd floor, Old OPD Block, Nizam's Institute of Medical Sciences, Hyderabad 500 082 on or before 5.00 PM of 03-10-2018.
4. The applications received after the prescribed date and time shall not be considered. The Institute will not be responsible for non-receipt of application or delay in postal transit. Failure to submit the hard copy of applications is liable to be rejected.
5. Open NIMS Website www.nims.edu.in
6. Click on Apply online link

The screenshot shows the homepage of the Nizam's Institute of Medical Sciences website. At the top, there is a blue header with the date 'Date: 25-07-2018 16:16:33', the last updated time 'Last Updated: 12-Mar-2018 14:29:55', and a 'WebMail' link. The main header features the NIMS logo, the text 'Nizam's Institute of Medical Sciences (A University Established Under State Act) Hyderabad - 500082, Telangana, India', and buttons for 'GET IT ON Google Play' and 'Apply Online' (which is circled in green). Below the header is a navigation menu with links for Administration, Hospital Services, Academic, Research, Notifications, Calendar-Events, Contact Us, Feedback, and RTI ACT. The main content area includes a 'Patient Statistics' section with 'No registrations today', a 'Latest Updates' section, and a large image of the NIMS building at night. At the bottom, there are six service icons: Online Provisional Registration, Special Clinic Doctor Appointment, Patient Lab Reports, Patients Information, Vendors, and Admissions/Notifications.



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7. Click on Register yourself link for new registrations

The screenshot shows the website header with the Nizam's Institute of Medical Sciences logo and name. Below the header, there are two main sections. On the left, a box titled "Steps for filling Online Application Form" lists several steps: Register Yourself, Login with your Application Number and Password, Submit Online Application, Generate Duplicate Challan (Optional), Update Payment Details, Upload Documents, and View Filed Application Form. On the right, a "Login" section prompts the user to enter their login details. It includes input fields for "Application Number", "Password", and "Captcha" (with a refresh button). A "Login" button is present below these fields. A "Register Yourself" link is located at the bottom of the Login section and is circled in green.

8. Select the course which you are applying for, by clicking on the button in # column against the course name.

The screenshot shows the "New Registration" form on the website. At the top, there is a note: "* Application should be filled as per SSC & MB Cases:". The form is divided into several sections. The "Advertisement No." field is highlighted with a green circle. Below it, there are fields for "Applicant Name", "Date of Birth" (with DD, MM, and YYYY dropdowns), "Email Id", and "Captcha". To the right, there are fields for "Advertisement Date", "Mobile No.", "Confirm Mobile No.", "Confirm Email Id", and "Social Status". At the bottom of the form, there are three buttons: "Register", "Clear", and "Login Page". The "Register" button is highlighted with a yellow box. A red asterisk indicates mandatory fields.



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9. After click on **OK** button





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10. After filling all the details click on **Register** Button

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* Application should be filled as per SSC /10th Class

New Registration

Advertisement No. * Advertisement Date * Course Name *

Applicant Name: Salutation * Name *

Date of Birth: DD * MM * YYYY * Mobile No. * Confirm Mobile No. *

Email Id * Confirm Email Id * Social Status *

Captcha *

* Mandatory Fields!

11. Save the Registration number

NIZAM'S INSTITUTE OF MEDICAL SCIENCES

Dear Applicant,
You are successfully registered. Your Application Number is **20180000001033**. Please note this Application Number for future enquiries.
We have sent your login credentials on your registered Mobile Number and Email Id. Please login for filling Online Application Form.
[Click here for Login](#)



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12. Click on **login link**



13. Enter registration number and password is your date of birth (DDMMYYYY), enter captcha code and click on **login** button

Password: 01012000 format DDMMYYYY





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14. **Submit Application: Applicant Details:** Enter all the mandatory details and click on **Save & Update** button

Note: Pan Number is non mandatory (you need not enter the number)

The screenshot shows a web form for entering applicant details. The form includes fields for Applicant's Name (with a dropdown for Salutation and a text box for Name), Date of Birth (with DD, MM, YYYY dropdowns), Social Status (with a dropdown), Gender (with a dropdown), Marital Status (with a dropdown), Identification Mark 1 (with a dropdown), Pan Number (with a text box), and Place of Birth (with a dropdown). There is also a section for 'Details of Parents/Spouse' with fields for Name, Age, Occupation, and Gross Monthly Income. A 'Save & Update' button is circled in green at the bottom left. The form also includes a 'Differently Aged' checkbox and a 'University area' dropdown.

15. **Submit Application: Academic Details:** Enter all the mandatory details and click on **save & update** button

The screenshot shows a web form for entering academic details. The form is divided into three tabs: Applicant Details, Academic Details (selected), and Address Details. The Academic Details section includes fields for Educational Qualification (with a dropdown), Month and Year of Passing (with a dropdown), Total Marks Obtained in optional subjects in Degree (with a text box), and Total Marks Obtained in Degree Examination (with a text box). Below these are several rows for entering details for different classes, including Class, Year of study, Name of the school/college, Place, State, and District. A 'University area' dropdown is also present at the bottom.

16. Click on Accept button and then save & update button click on preview & final save button.

The screenshot shows a web form titled 'Address Details' with a progress bar at the top indicating 'Applicant Details', 'Academic Details', and 'Address Details'. The form is divided into two columns: 'Correspondence Address' and 'Permanent Address'. Both columns have identical fields: Address (Hyderabad), Country (India), State (Telangana), District (Hyderabad), Pin Code (509999), Ph No., Mobile No. (9182542510), and E-mail Id (aswini.nms.sab@gmail.com). A checkbox labeled 'Correspondence Address and Permanent Address are same' is checked. Below the address fields is a text box for 'Any Other Relevant Information'. A 'Declaration Details' section contains two paragraphs of text. At the bottom, there is an 'Accept' checkbox, a 'Save & Update' button, and a 'Preview & Final Save' button. The 'Accept' checkbox and both buttons are circled in green. The footer includes 'Copyright © 2014 COAC Group' and 'Best viewed in 1024x768 resolution'.

Address Details **Completed**

Correspondence Address and Permanent Address are same.

Correspondence Address

Address* Hyderabad

Country* India State* Telangana

District* Hyderabad Pin Code* 509999

Ph No. Mobile No.* 9182542510

E-mail Id* aswini.nms.sab@gmail.com

Permanent Address

Address* Hyderabad

Country* India State* Telangana

District* Hyderabad Pin Code* 509999

Ph No. Mobile No.* 9182542510

E-mail Id* aswini.nms.sab@gmail.com

Any Other Relevant Information

Declaration Details

1. I hereby declare that I am an Indian national and fulfill all the conditions of eligibility prescribed for the post applied. I have enclosed attested photocopies of certificates in support of my claim for educational qualifications, age, category (SC/ST/OBC/Ex. 5) and age relaxation.

2. I further declare that all statements made in this application are **true, complete and correct** to the best of my knowledge and belief. I understand that in event of any information being found suppressed/false or incorrect or ineligibility being detected before or after test/selection, my candidature/appointment is liable to be cancelled without assigning any reason or prior notice. I also understand that in case of my final selection, my appointment will be provisional, subject to satisfactory police verification.

Accept

Save & Update

Preview & Final Save

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17. **Update Payment Details:** Submit the fee of Rs.700/- (Rupees seven hundred only) through Demand Draft drawn in favor of the Director, Nizam's Institute of Medical Sciences, payable at Hyderabad from any Nationalized bank / or pay at NIMS cash counter and obtain cash receipt and enter the demand draft or NIMS cash receipt details in the application and click on save button.

NIZAM'S INSTITUTE OF MEDICAL SCIENCES

Welcome | Home | Logout | Change Password

Fill Below Steps to complete application

Step - 1: Submit Online Application | Step - 2: Generate Duplicate Challan | **Step - 3: Update Payment Details** | Step - 4: Upload Documents | Step - 5: View Filled Application Form

Payment Details

Amount to be Paid (Rs.) *	700	Payment Type *	Cash Counter
Receipt No.*	<input type="text"/>	Receipt Date*	<input type="text"/>
Remarks, If Any	<input type="text"/>		

* Mandatory Field(s)

NIZAM'S INSTITUTE OF MEDICAL SCIENCES

Welcome | Home | Logout | Change Password

Fill Below Steps to complete application

Step - 1: Submit Online Application | Step - 2: Generate Duplicate Challan | **Step - 3: Update Payment Details** | Step - 4: Upload Documents | Step - 5: View Filled Application Form

Payment Details

Amount to be Paid (Rs.) *	500	Payment Type *	Demand Draft
Demand No.*	<input type="text"/>	Demand Date*	<input type="text"/>
Name of Bank*	Select Value	Branch Details*	Enter Branch Details
Remarks, If Any	<input type="text"/>		

* Mandatory Field(s)

Save



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18. Upload Documents:

- 1. Photograph : (Format: IF/JPG/JPEG/PNG) (Max Size:20 KB)
- 2. Signature : (Format:GIF/JPG/JPEG/PNG) (Max Size:10 KB)
- 3. Upload Mandatory Documents : (Format:PDF/DOC/DOCX) (Max Size:200 KB)

Upload

Passport Photo * (Format:GIF/JPG/JPEG/PNG) (Max Size:20 KB)

Caste Certificate * (Format:PDF/DOC/DOCX) (Max Size:200 KB)

Mandatory Documents * (Format:PDF/DOC/DOCX) (Max Size:200 KB)

S.No	Document Name	File Name	View	Remove
1.	CASTE CERTIFICATE	caste.pdf	View	Remove
2.	SSC MARKS SHEET	adobe.pdf	View	Remove
3.	PHOTOGRAPH	passport2.png	View	Remove
4.	SIGNATURE	happlesignature2_1030x700.jpg	View	Remove

Document Upload & Final Save

* Mandatory Field(s).

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19. Click on view Filled application and take printout and send the hard copy of the application form and attested documents (as per annexure of admission prospectus) on or before 5.00 pm of 03.10.2018 to below address:

Associate Dean, Academic-2, second floor, old OPD block, NIMS-Hyderabad-500082





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20. The candidate must write her / his name, application no and the course applied for on the backside of the Bank's Demand draft / NIMS cash receipt. Application fee is non-refundable even if the application is summarily rejected.
21. Incomplete and handwritten application forms are liable to be rejected. No correspondence will be made in this regard.
22. Downloading of counselling letter will be updated on NIMS website: www.nims.edu.in on the prescribed date. The candidate is required to visit the NIMS website regularly for any updates
23. The candidates application status and downloading of counselling letters, please login with your registration number and password. The candidate is required to login with his/her registration number and password for verification of the application status and downloading of counselling letters.