

With regard to subject all the concerned HODs are requested to note the following.

1. Candidates can apply for Observership:
 - i) During Postgraduate training through respective instruction
On an individual basis
 - After completion of training – awaiting qualifications
 - Post-qualification to update knowledge or skills (Observation only)
2. Request letter from the Head of Institution(s) or application from the individual(s) seeking observership must be submitted minimum 15 days in advance to the Office of the Dean to allow time for process.
3. Maximum duration for which a candidate can be posted per year is for 2 (two) months and for entire 3 years course period of 6(six) months (irrespective of single or multiple specialties)
4. Number of candidates is restricted to 8 (Eight) per month for all the specialties with the exception of Department like Radiology First preference will be given to the State Government Colleges following by interstate Government Colleges and then Non-Government Colleges.
5. The peripheral postings will be allotted based on the availability of slot and on the acceptance of concerned HODs
6. Following documents are required along with the request of application
 - a) In case of MCI trainees:
 - Letter of request from the concerned Institution
 - b) In case of DNB trainees:
 - Letter of request and MOU from the concerned institution or
 - Permission letter from NBE

- c) In case of candidates applying on individual basis
- i) After completion of training, before clearing the qualifying examination:
 - Copy of letter of registration with the parent institution
 - Letter of request endorsed through parent institution
 - Training completion certificate (provisional or final)
 - ii) Post Qualification
 - Copy of qualifying degree certificate and registration.
7. Observership fee of Rs.10,000/- (Ten thousand only) per month PGs from levied Non Government Colleges and candidates applying on individuals basis. The same Has to be deposited in advance before joining the observership . The fee structure is same for period less than one month.
8. Secretarial staff of respective Department is requested to ensure that and the fee receipt is deposited by the candidate in Academic section and copy of the same is submitted to the office of the concerned departments. Further records of attendance should be furnished upon completion of the term to the AD-AC.
9. The period of Observership starts from 1st of 16th day of each month. Received applications will be processed in the intervening period.
10. For official and legal reasons, it is requested not to admit any candidate as observership without official order issued with permission of the Dean from the Academic (AC1), NIMS.

This is for information and necessary action.


23/10/19