

Regulations for the award of the
DEGREE of. DOCTOR OF PHILOSOPHY (Ph.D.)



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**Nizam's institute of Medical Sciences,
Panjagutta, Hyderabad 500082
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INTRODUCTION

The Nizam's Institute of Medical Sciences (NIMS), Hyderabad, Telangana, is a University established under the State Act and recognized by the University Grants Commission (UGC) and Medical Council of India (MCI) and National Board of Examinations as a tertiary care post-graduate medical and research Institute. NIMS University has been included in the list of Universities maintained by the Commission under Section 2(f) of the UGC Act, 1956, Vide memorandum No.F. 9-7/2000(CPP-1) dated: June 17, 2002. The administration of NIMS is carried out under the supervision of Governing Council, Executive Board, Director and other statutory bodies, such as, NIMS Institutional Ethics Committee (NIEC), Ethics Sub-Committee for Graduate Students (ESGS), Data Safety Monitoring Board, oversee Research on Human Subjects, etc.

Detailed description of NIMS is available in its [webpage: http://nims.edu.in](http://nims.edu.in)

Mission and Vision of NIMS

- To create a Centre of Excellence for providing tertiary medical care, educational and research facilities of high order in the field of medical science in the existing broad-and super-specialties and such other specialties that may develop in future.
- To develop high standard of medical education in broad- and super-specialties.
- To provide for training in paramedical and allied fields, like nursing, physiotherapy, etc., particularly in relation to superspecialties.
- To function as a referral hospital.

Process of development of the regulations for the Ph.D programme at NIMS

The scope of this document with regulations is intended solely as a general resource for all the aspirants to study the Ph.D course at NIMS.

This document has been formulated based on the Ph.D regulations of the University Grants Commission (UGC) as per its gazette and the All India Institute of Medical Sciences, New Delhi and the 2008 Regulations for the Ph.D programme at NIMS. All the salient points from these source documents have been incorporated in the document.

The regulations outlined have been meticulously developed, reviewed and updated through an open and wide discussion process, where the views of all the committee

members, appointed by the Director, NIMS, for the purpose, have been considered and the resulting document reflects the consensus agreement of all members.

The document has been approved and reviewed by the Dean and the Director of the Institute as a final authority. Inclusion of the logo of NIMS on every page and on the front cover implies support of the objectives and process of preparing the regulations by the Institute.

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This document has been so detailed that it would serve as a reference point. Most importantly, time lines have been set that would serve as a ready reckoner for the benefit of the Ph.D scholars.

Overall, this document has been so designed, so as to represent a good minimum standard for the Ph.D programme at NIMS, as per recommended regulations across the country.

Role of the Deanery and the Academic Section with reference to the Ph.D programme at NIMS

Powers of the Dean:

Notwithstanding anything contained in these rules, the Dean, NIMS, may at any time before completion of the Ph.D course either on his / *her* own or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course if in his /*her* opinion, such candidate had furnished incorrect particulars/or false information in the application or in the documents attached thereto, or in the statements made either before the authority in charge of admissions or the Dean or any other manner. Against any such order of the Dean, the appeal shall be with the Director, NIMS, Hyderabad. These rules are subject to change in accordance with the decisions of the Institute taken from time to time.

The application will be scrutinized by the academic section. The candidates fulfilling minimum requisite qualifications shall be called for specification.

Role of the Associate Deans and the Academic Sections (AC1 & AC2)

The Associate Deans Research & Projects (SRC) and Academic Sections (AC2) shall be responsible for the administrative issues related to the conduct of the Ph. D programme at NIMS.

AC2 working under Associate Dean – Aptitude Testing – (AD-AT) shall undertake the following

- Issue notification inviting applications for the Ph.D programme in newspapers and place details including regulations on NIMS website.*
- Receiving and scrutinizing of applications.*
- Acknowledging the receipt of the application.*
- Notification of the date for Ph.D entrance examination to the qualified -applicants.*
- Conduct of the Ph.D screening test/interview at NIMS.*
- Interview Selection Committee formation having one external expert .*
- Preparing of the merit list as per the regulations.*
- Conducting the interview for selecting candidates qualified in the Ph.D examination.*
- Forwarding the list of selected candidates together with Merit list to SRC/AC-4 Section working under Associate Dean , Academic Section (AD-AC).*

SRC/AC-4 working under Associate Dean Academic (AD-AC) shall under take the following.

- Admission and registration of the candidates to the Ph.D course under the identified guides including payment of fees*
- Selecting the Doctoral Committee for each of the candidates*
- Maintaining progress reports of all the Doctoral Committee, (DC) reviews for all the Ph.D scholars*
- Selecting the Thesis reviewers for each of the thesis Doctoral Committee (DC)- AC.*
- .Auditing of the research fund grant for each of the Ph.D projects (NIEC/SRC/DD0s/FC)*
- Selection process of the Board of reviewers for each of the thesis by the Doctoral Committee &*
- Forwarding the synopsis of the thesis to the Board of reviewers*
- Obtaining information from the external reviewers for their acceptance or rejection to evaluate the thesis in full*
- Constitution of the Board of examiners for the public defense of the thesis*
- Obtain evaluation report and questions from the International reviewer of the thesis*
- Obtain suitable date for the public defense from the National examiners*
- Announcement of the public defense viva voce to all concerned within and outside NIMS*

- Arranging and providing the hospitality to the external examiners
- Providing the evaluation report and questions from the International reviewer of the thesis to the National examiners at the time of the public defense
- Arranging for a smooth conduct of the public defense and viva voce
- Recording the minutes of the viva voce (Doctoral Committee /Board of examinations)
- Recording the attendance for the public defense
- No dues and payment of prescribed fee
- Issue of Provisional certificate of Ph.D degree to the successful candidate
- Information of the award of the Ph.D degree to the UGC and all concerned Institutes and organizations within two weeks of the award of the Ph.D degree –SRC/AC-4
- Maintaining the data base of all the Ph.D awardees at NIMS.

General rules of the Ph.D programme at NIMS

DESIGNATION OF DEGREE

1. Designation /description of Ph.D degree awarded by NIMS:

The Ph.D Degree awarded by the Institute shall be called as **Doctor of Philosophy under-Faculty of Medical Sciences**. The subject specialty, subject title of the thesis shall be indicated in the certificate.

1.1. Any department of the Institute can admit the candidate within its quota, subject to the condition that the Department shall provide the major and necessary facilities related to the candidate's research project within the department itself

–This does not preclude any ancillary assistance needed by the candidate from other departments or with other guides.

–The Department should prepare a database of the research work and the project conducted, for the purpose of a record and future reference.

2. Submission of synopsis/project outline

-While submitting the application, the candidates are required to submit a brief synopsis along with Project Outline and defining source of funds, etc.

-The proposed research study submitted by the candidate must have NIEC Director clearance before start of the study

–The in-service candidates must take prior approval by NOC from NIMS and full-time study will be allowed by applying EOL /study leave.

3. Eligibility of a faculty to be recognized as a Ph.D guide at NIMS:

3.1. Internal Guides (NIMS): All professors at NIMS and senior faculty members at NIMS with DM/ M. Ch/ DNB/ MD/ MS or Ph.D are eligible to be recognized as Ph.D guides, only if they fulfill any of the following criteria:

He /she should have

– Not less than 15 years teaching and research experience after obtaining Post Graduate qualification. (or)

– Not less than 10 years Post graduate teaching experience as faculty member (or)

–at least 3 papers original articles published as a first author in indexed journals (National/International).

(or)

–at least 5 papers published as a co-author in indexed journals (National/International)

4. Guides from external institutes are eligible to be recognized as Co- guides, only if they fulfill the following criteria.

- MOU with recognized institutions only
- Not less than 10 years experience as faculty (or)
- at least 3 papers published as a first author in indexed journals (National/International Indexed Journals).(or)
- at least 5 papers published as a co-author in indexed journals (National/International Indexed Journals).

The eligible scientist must submit an application along with an acceptance letter from any registered guide of NIMS who is coordinating with the applicant for the Ph.D programme.

5. Number of candidates to be admitted under a recognized Guide

5.1. The maximum number of candidates to be registered under a recognized guide in a particular department is as per 5.2 clause. NIMS also conduct MCI and NBE approved courses for which faculty are designated as teachers and guides.

5.2. Any faculty member qualified as Ph.D guide shall ordinarily have under his/her charge at any time for the purpose of guidance of their thesis a limited number of Ph.D. scholars as defined under

I. As a guide

-not more than 5 students at any given point of time if 11.

As a co-guide

- not more than 3 students at any given point of time

Note: The above limitations apply to those who do not have MCVNBE registered student.

5.3. For the faculty who have students registered under them pursuing MCI/NBE approved courses. Only two candidate may be registered at any point of time.

5.4. The NIMS Faculty / Researcher cannot be as guides for external candidates (who are Pursuing / registered the Ph.D programme in other Institutes / Universities).

5.5. NIMS Faculty / Researchers who would like to be as co-guides for the external Candidates, (who registered the Ph.D programme in other Institutes / Universities).
has to fulfill the following

- The faculty can be as co-guides for total five members including internal and External scholars.
- The Guide/Faculty who would like to due as co-guides for the external students (who registered Ph.D programme in other Institute / Universities) should take NOC from the Director, NIMS.

5.6. *However in exceptional situations, it may be necessary to relax the limit of students working an under the guide, on the recommendations of a committee of experts to be appointed by the Director/Dean who should satisfy themselves that the facilities available and the supervisory capacity of the guide are adequate to ensure high quality of training.*

It is necessary to restrict the number of Ph.D. scholars registered in order to maintain a good teacher: student ratio and not compromising the quality of research/ teaching and patient care which is NIMS primary objectives_

6. Doctoral Committee (DC) for the project:

6.1. *The DC shall be constituted within three months of the candidate's registration.*

6.2. *The Guide of the candidate shall convene a meeting of the faculty of the department to recommend to the Director/Dean, a panel of members for constitution of the doctoral committee for the candidates' project.*

6.3. *The DC constituted for the project shall include the following members, with a minimum of four members:*

- Guide
- Co-Guide
- Dean
- Head of the Department
- One internal subject expert and
- one or two external subject experts

6.4. *Change in the DC: e.g. superannuation or resignation or under certain situations the Director shall nominate and include a new member (internal/external) or additional member as necessary.*

6.5. *Assessment process by the DC shall be as per the following time lines:*

The DC shall approve / reject the work, advice suitable modifications which may finally be approved or rejected

7. EVALUATION:

7.1. Evaluation of the candidate who is given provisional registration is done in the form of Pre Ph.D Examination, Evaluation of Synopsis and Thesis.

7.2. *Within first 3 months of registration assess the feasibility or correctness of hypotheses and methodology of the proposed research project.*

7.3. *Within the first 6 months - approve / disapprove that the research work can./ cannot be suitably undertaken by the candidate / Department.*

7.4. Pre Ph.D Examination/ Course Work Examination: The Course Work Examination will be Conducted at the end of 1st year. This exam is compulsory for all candidates who have been Given provisional registration. A minimum of four credits shall be assigned to one or more Courses on Research Methodology which could cover areas in the relevant field, training, Field work etc.

7.5. Accordingly, the Course work classes and the exam has to be conducted and the certificate may be issued, with grading system.

7.6. *The progress work , reviewed by the doctoral committee, has to be submitted to the Dean and Director, every six months.*

7.7. The Thesis Protocol should be approved by the NIEC . NIEC approval is mandatory before start up the research work.

8. Rules for Admission to the Ph.D programme.

Admission to the Ph.D programme, at the Nizam's Institute of Medical Sciences, Hyderabad, leading to the award of the degree of Doctor of Philosophy (Ph.D) shall be made once a year preferably in July, on the date notified by the Institute.

General information:

8.1. *Ph.D programme for regular candidates for full time Ph.D course.*

81.1. *Post graduate students of life sciences should apply for the full time Ph.D Programme with NIMS as per the rules of application.*

9. Ph.D programme (Part time) for internal candidate.

9.1. NIMS Faculty / Regular Employees of the NIMS who are approved probationers can only apply for Registration under part-time category provided.

9.2. *N1MS faculty can apply to the Ph.D programme (Part time) with prior written approval from the Director and Head of the Department.*

9.3 *The candidate has to submit a no objection certificate (NOC) from the Head of the Department.*

9.4 Candidate shall meet all the eligibility criteria for Ph.D admission and qualify the Ph.D screening test/interview.

9.5 The employee enters into an agreement with the institute that he/she will work in NIMS for a minimum period of 3 years after the award of Ph.D. Degree.

9.6. Candidate has to give a written undertaking that during the period of the Ph.D programme.

- o his/her responsibility and function in the department will not be jeopardized and
- o He/she will carry out the research project only after the office hours.

9.7. Non-Faculty staff of NIMS Only one candidate per year per Department will be permitted to apply to the programme.

9.8. Non faculty staff of NIMS can apply to the Ph.D programme with prior written approval from the Director and Head of the Department with following terms and conditions:

- o He/she should have put up a minimum of 5 years service in the respective department.
- o He/she should have a minimum of 3 research publications in the relevant field has to meet all the eligibility criteria for Ph.D admission and qualify the Ph.D entrance exam.
- o Candidate has to give a written undertaking that during the period of the Ph.D programme his /her responsibility and function in the Department will not be jeopardized and.
- o The in-service candidates must take prior approval by submitted NOC from NIMS and full-time study will be allowed by applying EOL /study leave.

10. Terms and Conditions for selection and admission to the Ph.D course at NIMS

10.1. All applications for the Ph.D programme will be scrutinized for eligibility as per the admission rules to the Ph.D programme.

10.2. Ph.D Entrance examination: (UGC gazette) in the process of getting a Ph.D, UGC has made entrance exams mandatory for Ph.D aspirants.

10.2a. Candidates fulfilling the minimum requisite qualifications and eligibility shall be permitted to undertake the Ph.D entrance examination.

-This includes the external applicants, Faculty & Non Faculty staff of NIMS.

10.2.b. Candidates who have qualified for the CSIR/UGC JRF-NET or ICMR Junior Research Fellowship (JRF) are exempted from screening test, however, they have to appear for an interview before the selection committee.

10.3. Interview by the selection committee comprising of guide(s), external expert, chaired by the Director/Dean.

— The final assessment and interview may last for two or more days.

- The candidate should discuss his / her proposed research area of interest.

10.3a. All the candidates who fulfill the eligible criteria will be called for screening test/interview.

10.3b. All the CSIR/UGC JRF-NET qualified candidates or ICMR JRF applicants shall be called for the interview Directly.

11. Admission and Registration to the Ph.D programme:

11.1 The selected candidate may register in any notified department of the Institute for conducting his/her research of interest.

11.1.a. The Guide and Co-Guide (s) shall not be closely related to the candidate.

11.2. The selected candidate has to obtain a letter of undertaking /permission (Annexure1) from the guide under whom he/she is going to conduct the Ph.D project.

11.3. Stipend. • No-stipend from the Institute funds will not be paid to the candidate during the Ph.D programme.

11.3.a. The candidate shall be encouraged to apply for funding of the project to the funding agents with the support of the guide, and with the approval of the Director, NIMS.

12. Submission of thesis protocol, Time-lines & minimum qualifying criteria to proceed with writing of dissertation.

12.1. After admission to the Ph.D programme, the candidate will have to do course work for at least a semester in the respective department. The course will be treated as pre-research preparation with the following minimum qualifying criteria:

12.2. During the 1st three months of admission, the candidate shall familiarize himself/herself with the work and research projects being conducted in the department.

12.3. *Within three months of admission, the research project / topic shall be conceptualized and submitted to the doctoral committee (subject experts) identified for the project.*

12.4. ***Within the first six months of registration, the candidate shall submit a detailed proposal and protocol of the project to the faculty of the department and the doctoral committee. Any other member(s) of the faculty or postdoctoral research staff of any department of the institute/and or of other teaching /research institutions, associated with the study shall attend the presentation and discussion.***

The candidate shall prepare a detailed protocol underlining the proposed research plan that includes:

- objectives and methodology to be employed.*
- a brief account and review of the relevant published literature,*
- and the existing lacunae in knowledge.*
- Formulation of the experimental design, with the advice of a competent biostatistician.*

12.5. *The doctoral committee together with the faculty members will recommend the feasibility of the proposed research plan recommending such modifications as they deemed fit for further approval by the Dean.*

12.6. *The candidate shall apply to a National funding agency for procuring research fund grant, through the guide and co-guide(s) and after obtaining the Institutional Ethical Clearance (NIEC).*

13. Assessment of the work of the candidate

13.1. *A log book must be maintained by the candidate with respect to the day-to-day activities under the supervision of Guide/Co-Guide.*

13.2. *The progress of the candidate's work shall be periodically assessed by the doctoral committee once in six months and a report submitted to the dean through the guide for every six months. It may also advise or suggest for further modifications, if any.*

13.3. *In case during the 1 1/2. year of the registration period the doctoral committee reports to the dean, in three consecutive reports, that the candidate is incapable of continuing the work of the desired standard, the dean may then warn the candidate and give one more chance to improve his work during the next six months. In case at the end of this period, the work of the candidate is still unsatisfactory, his/her registration may be cancelled by the dean.*

14. Change of Guide/Co-Guide

In case of non-availability of Guide (due to superannuation/resignation), the Co-Guide will automatically be the Guide of the candidate with the permission of the Director/Dean, Ni MS.

14.1. The Guide and at least one of the Co-Guide (s) shall be able to take over each other's responsibilities in the event of protracted absence of any one of them.

15. Change of research project or title:

15.1. The *candidate with the approval / suggestion of the guide and recommendation by the doctoral committee may be permitted to change the topic. This has to be approved by the Director/Dean. Such changes shall be allowed preferably within the first twelve months of registration but under any circumstances not later than two years from the date of registration.*

16. Duration of the Ph.D course:

The duration of the course will be the time period from the date of registration to submission of the thesis.

16.1. For the submission of thesis, the minimum period is 3 years and maximum period shall not exceed 5 years. However, further extension for not more than 3 years may be given upon recommendation by the Doctoral Committee, explaining the need for extension.

17. Leave & attendance – terms & conditions:

17.1. The Ph.D scholars are eligible for 30 days leave in an academic year and they can avail leave not exceeding 10 days at a time. The balance of leave in a year shall not be carried forward to the next academic year

17.2. If a candidate is absent for more than 30 days without sanction of leave he/she shall be treated as deemed to have discontinued. However, a candidate will be eligible for sick leave / maternity leave as recommended by the Medical Board constituted by the Institute.

17.3. The Guide and Co-Guide shall send the attendance of the candidate through HOD to the academic section every month.

18. Ph.D Thesis submission process:

18.1. Before submission of thesis, the Ph.D scholar shall make a complete and detailed presentation before the faculty of the department and other scientists working in or interested in the subject of research of the thesis for feedback.

18.2. The thesis shall also be presented to and approved by the Doctoral Committee.

18.3. As a mandate, the candidate should have at least one publication, related to the topic, in an indexed journal before submission of the thesis.

18.4. A brief synopsis of the work done, approved by the guide, will be submitted to the Academic Section (SRC/AC-4) through the Dean.

18.5. Each candidate for the award of degree of Doctor of Philosophy shall submit four copies of the thesis not earlier than the prescribed minimum period and not later than the prescribed maximum period. The thesis shall be certified by both the Guide and by the Co-Guides) before its submission.

18.6. To avoid plagiarism, the Ph.D scholar shall submit the thesis on a CD so that the content can be scrutinized for any duplication through available software (www.plagiarismcheckercorn).

19. Ph.D thesis review, evaluation and examination process:

The entire process of evaluation of thesis, conducting viva-voce and declaring results shall be finished preferably within six months from the date of submission of thesis by the candidates.

19.1. The Guide, in consultation with the Doctoral Committee, shall submit a panel of eight scientists, who would be the thesis reviewers along with their brief biosketch, at least one month before the expected date of submission of the thesis, to the Director / Dean.

19.1.a. The panel of reviewers shall include scientists who, on the basis of their published work are acknowledged leaders / experts in the field of study undertaken by the candidate and this should be indicated in their biosketch (two of these reviewers shall be from abroad).

19.1. b. A board of four reviewers shall then be selected from the panel of reviewers and appointed by the Dean/Director for assessment of the thesis. These reviewers shall include:

- The Guide of the candidate who shall act as the co-coordinator and internal reviewer.
- Two National external reviewers (National) — shall act as external experts and conduct the viva voce.

One International external reviewer — shall act as an external expert and shall be requested to send comments and some questions for the viva.

19.1. c. A copy of the synopsis of the thesis shall be sent to all the three external reviewers for their willingness and acceptance to review the full thesis.

-The Academic Section (SRC/Ac-4) shall ascertain from the external reviewers their willingness to act as reviewers for the particular thesis, at the earliest.

-A copy of the thesis shall be forwarded to the reviewers following their acceptance to review the thesis in full.

*19.2. The reviewer is requested to submit a detailed and critical analysis on the thesis **as** per the standard evaluation proforma sent by NIMS.*

19.2.a. Their recommendations for acceptance / rejection of the thesis with the precise reasons must be specified in the proforma.

19.2 .b. The International reviewer shall be requested to send a few relevant questions to be put to the candidate at the time of viva-voce examination to seek clarifications, these comments shall be made available to the examiners appointed for conducting the viva voce-examination before the commencement of the vivo voce-examination.

19.3. If the reports from the external reviewers are not received within four months, a copy of the thesis shall be sent to another examiner from amongst the approved panel of reviewers after approval of the Director/Dean.

19.4. Acceptance of thesis:

19.4. a. The thesis has to be unanimously approved by all the external and internal reviewers on the board.

19.5. Rejection of thesis:

19.5.a. In the event that the thesis is rejected by only one reviewer, it will be referred to another reviewer from the approved panel. In case the thesis is approved by this reviewer, it will be considered as unanimously approved.

19.5.b. If the thesis is rejected by more than one reviewer, it will stand rejected and shall not be referred to any other reviewer.

19.6. Suggestions to modify and resubmit the thesis:

19.6.a. *If one or more reviewers recommend re-submission of the thesis after modifications it shall be done within a maximum period of twelve months from the date on which the candidate is so informed by the Director/Dean.*

19.6.b. *The candidate shall be entitled to re-appear at the defense of thesis viva-voce examination only if the thesis is unanimously approved by the board of reviewers for the thesis.*

20. Public defense & viva voce examination:

20.1. *After the thesis has been unanimously approved by the external and internal reviewers, the candidate shall be entitled to defend the thesis at a public viva-voce examination.*

20.1.a. *A suitable date for the public defense of the thesis would be set that is convenient to the National reviewers.*

20.1.b. *The National reviewers shall be invited by the Dean to conduct the viva voce on the set date, at NIMS, to adjudge\ the general proficiency of the candidate in the subject allied to the candidate's field of research work.*

20.2. *A board of examiners for the viva-voce examination shall be constituted by the Director / Dean with the following members as examiners for the thesis:*

-Two National external examiners (National) - who reviewed and evaluated the -thesis Two internal examiners - the guide and Co-Guide(s) of the project

20.3. *In the event of non-availability of one of the external examiners who evaluated the thesis, another examiner from amongst the panel will be called for the viva -voce examination at the discretion of the Director / Dean.*

20.4. *The topic, date and the time of the defense of thesis shall be announced within N1MS and to the collaborating and other allied Institutes and Organizations by the Academic Section (AC4) well in advance so that the faculty members and scientists interested in the research project can attend the viva.*

20.5. Assessment process of the viva-voce examination -

-The candidate's general proficiency in the subjects allied to the field of his study shall be evaluated.

- Any faculty and scientist attending the public defense, but is not a member of the board of examiners, can also participate by posing relevant questions to the candidate.
- The board of examiners shall take into consideration the view and criticism if any, of the faculty members and others participating in the public defense of the thesis.
- However, the result of the examination shall be decided solely by the members of the board of examiners.

21. Declaration of results and award of Ph.D degree:

21.1. The candidate shall be declared eligible for the award of the degree of Doctor of Philosophy, only on the unanimous recommendation of the members of the board of examiners.

21.2. In case, the examiners are not satisfied with the performance of the candidate in the above examination, the candidate shall be required to re-appear for another viva-voce examination after a period of two months, provided such specific recommendations are made by the board of examiners.

22. Issue of Ph.D Degree certificates:

22.1. Provisional Ph. D certificate:

22.1.a. The Institute shall issue the Provisional certificate certifying to the effect that the Ph.D degree has been awarded in accordance with the provisions of the regulations of the UGC.

22.1. b. It will be issued by the Academic section (AC4/SRC) after payment of the prescribed fees and the submission of the no dues by the candidate.

22.2. Ph.D Degree certificate shall be issued to the candidate during the next scheduled Institute's convocation.

22.2.a. The candidates can obtain the degree certificate from the SRC/AC-4 before the convocation, by remitting a prescribed fee.

23. Depository with UGC:

23.1. After the announcement of the award of the Ph.D degree, a soft copy of the thesis shall be submitted to the UGC, within a period of one month, for hosting the same in INFLIBNET, accessible to all Institutes and Universities.

Evaluation fees for Examiners:

Thesis Evaluation: *Rs. 2,000/- per Examiner*

Conducting Viva Voce: *Rs. 3,000/- per examiner*
External Examiners (national only) *actuals of TA (air fare)*

Accommodation and local hospitality to the examiners shall be provided by the Institute.

Rules for admission to the Ph.D course at NIMS

Call for applications for the Ph.D Course:

Applications to the course leading to the award of the degree of Doctor of Philosophy at the Institute shall be made **once** in a **year** preferably in July, on the date notified by the Institute by way of advertisement.

24. Application for the Ph.D course: 24.1 A

Candidate shall apply for Ph.D in one subject only

24.2 Candidates may obtain the application forms and rules governing the admission by submitting a demand draft for Rs. 5001 (Rupees Five hundred and fifty only) in favor of the Director, Nizam's Institute of Medical Sciences, or by paying Rs. 500/- in the NIMS, Cash Counter in person with a self-addressed Rs.100/-stamped envelope of 11 cm. X 25 cms, Application may also be obtained via surface mail from the Executive Registrar, NIMS, Panjagutta, Hyderabad – 500082, TS.

24.3 All applications duly filled in and enclosed with all necessary documents including a Demand Draft or Cash Receipt for Rs.1000/- (Rupees One thousand only) towards Registration Fee obtained in favor of the Director, Nizam's Institute of Medical Sciences shall be delivered in person or sent by Registered Post to the Executive Registrar, Nizam's Institute of Medical Sciences, Panjagutta, _Hyderabad -500 082, Telangana, on or before the prescribed date. Fee once paid shall not be refunded.

24.4 The filled in applications received after the prescribed date and time shall not be considered.

24.5. The Institute will not be responsible for non-receipt of applications or delay in postal transit.

24.6. The Academic Section (SRC/AC4) may be contacted for further clarifications.

25. Eligibility for admission for Ph.D programme

25.1. A candidate seeking admission to the Ph.D course leading to the award of a degree of Doctor of Philosophy (Ph.D) must possess at least one of the following eligibility criteria:

Master's degree in

- i. Life Sciences with at least 60% aggregate .
 - ii. Any subject allied to Medical Sciences with at least 60% aggregate
 - iii Master of surgery (MS) or Doctor of Medicine (MD) recognized by the Medical Council of India (MCI)/ National Board of Examinations (NBE)
- or

*an equivalent degree in any subject allied to Medical Sciences recognized by the MCI or membership of the National Academy of
iv. the Medical Sciences (NAMS)*

Bachelor's degree

v. In Medicine and Surgery (MBBS) recognized by MCI with a minimum aggregate of 55% (total marks secured in first second and final MBBS examination)

a. within India.

b. other countries

26. FEE structure:

- a. Annual tuition fee - Rs. 10,000/-*
- b. Thesis evaluation fee - Rs, 20,000/- (to be paid along with submission of the thesis)*
- c. Public Defense and Viva Conduct fee - Rs.30,000/- (to be paid before fixing the viva date)*

27. Closure of admission:

27.1. The admissions stand closed by the prescribed date and the courses shall commence from the notified date. Due to any unforeseen reasons if a seat falls vacant within 6 months from the date of commencement of the course, the candidate next in the order of merit, as per rules, will be considered for admission.

27.2. The original certificates of the candidates shall not be returned till they complete the course of the Ph.D programme and appear for the final viva-voce unless they discontinue the studies.

27.2. a. The original certificates can be given for a period not exceeding 10 days on depositing an amount of Rs.5,000/- in the cash counter of N1MS, which will be refunded after returning the certificates by deducting Rs. 500/- as service charges.

SOURCE DOCUMENTS of these regulations:

1. *Gazette of India, July 11, 2009, University Grants Commission (minimum standards and procedures for the awards of MPHIL / Ph. D degree regulation 2009).*
2. *Regulations for Ph.D programme at All India Institute of Medical Sciences, New Delhi*
3. *Rules for the award of the degree of Doctor of Philosophy of NIMS - 2008*

Sd/
Director